

PCEA Benefits Committee Meeting
October 26, 2009
Minutes

1. PCEA Website
 - a. PCEA website has been revised, updated and made more user friendly. If you did not attend meeting, please take 5-10 minutes and review new website. This website is an information resource for all teachers. You may wish to review website with your staff. Encourage teachers to use websites for most up-to-date information.
 - b. Committee purpose: to gather information regarding all employees benefits and make it available to PCEA members.
 - c. PCCS website on intranet has been updated.
 - d. Recommendation made to have a "What's New" section and our meeting minutes added to website. We will work to have these sections added within the month.
2. PCCS Benefit Summary Sheet for Teachers
 - a. Will be updated with minor phone number changes soon.
3. 2009-2010 committee member phone list distributed.
4. 38 new PCEA members were sent a letter from Patti Wert informing them of the PCEA Benefits committee, its purpose and current members.
5. Benefits Phone Number sheet
 - a. Distribute to all teachers and post in staff rooms
 - b. Error made on PCEA website address (orchid copy). Corrected copy coming to all buildings this week. Please redistribute.
6. Meritain Health Web Site
 - a. Can access FSA and Vision account information
7. EAP
 - a. Hang posters that were distributed in buildings. Representatives who were unable to attend meeting will have posters sent to them.
 - b. EAP brochures distributed.
8. New Social Worker reimbursement claims address
 - a. Address is new as of July, 2009
 - b. If teachers have problems with Blue Cross denying social worker claims, contact Dawn McBeath and she will correct it. Blue Cross Customer Service will not typically look deep enough into our

specific plan to recognize that we have this coverage (it is not a standard BC coverage).

9. Urgent Care Facilities

- a. If teachers want to determine whether an urgent care facilities participates with our Blue Cross insurance plan, they should contact Dawn McBeath and she will investigate. We will then add it to our current list of participating facilities.

10. Dependent Eligibility for 19-25 year olds

- a. Forms coming out in November

11. Insurance Cards

- a. Contact Dawn McBeath for new cards, do not call Blue Cross.

12. Blue Cross health plan document

- a. Coming in January
- b. Hearing and vision screenings done during physicals of children under five years have been added to plan because we had that coverage under previous Preferred Choices.
- c. New plan document will be sent to each teacher.

13. Delta Dental PPO Plan Document

- a. Can request copy from Dawn McBeath
- b. Copies given to committee members.

14. Meritain Vision Plan

- a. Plan has been updated due to federal laws
- b. No change in our specific benefits
- c. Will be updated on website when available.
- d. Dawn McBeath misspoke when she told the committee that we had new vision claim forms. We do not, the current claim form on our website is accurate.

15. New FSA reimbursement form

- a. Deadlines for 08-09:
 - i. Dependent Care FSA: claims due by 11-30-09
 - ii. HealthCare FSA: can spend up to 11-15-09, claims due 12-30-09
- b. Guidelines for OTC medication and supplies
 - i. OTC drug letters must be updated yearly

16. Encourage teachers to read HR News and Check Marks and to contact Dawn McBeath with questions or concerns.

17. Check location of Benefit files in your building
 - a. Update files
 - b. Remind teachers where files are and what is in them
18. 983 teachers currently on BC health plan, 186 teachers participating in FSA
19. Auto Insurance
 - a. If a teacher is in a car accident, they should be aware that their Blue Cross health insurance will be the secondary insurance and their auto insurance will be the primary insurance.
20. Tetanus shots
 - a. Tetanus shots are a covered benefit only if give in the Emergency Room or Urgent Care in response to an accident or as an immunization for a child up to age 16.
21. Insurance claims
 - a. As long as you have given the doctor your correct insurance information, doctors have 12-15 months to file a claim to Blue Cross. If they do not file the claim within that time frame, they typically write it off as a loss and you are not responsible for it. If you have questions regarding a specific problem with this, contact Dawn McBeath.
22. You are encouraged to forward meeting minutes to all teachers.

Thank you to all who attended this meeting. I appreciate all that you do for the PCEA Benefits Committee.

Patti Wert
Benefits Chairperson
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